

MINUTES

**Tuesday, April 29, 2025 – 10:00 a.m.
Synergy Business Park – Kingstree Building
Pee Dee Conference Room
110 Centerview Drive, Columbia, SC 29210**

Board Members Present

Allison Bellomo, Chairperson
Sarah Pass, Vice Chair
Amy Dobson
Kimberly Foil
Dr. Aqil E. Surka

Absent Member

None

LLR Staff Members Present

Brandy Duncan, Esq., Board Advice Counsel
Erica Williams, Office of Disciplinary Counsel
Amelia Leeks, Office of Investigations
Ratisha Brisbon, Office of Investigations
Kiara Johnson, Office of Investigations
Nicole Sewell, Office of Investigations
Pam Dunkin, Board Executive
Shaun Strother, Program Coordinator

Other

Capital City Court Reporter

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Genetic Counselors, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, South Carolina and posted on the Board's website and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as present. All votes referenced herein were unanimous unless otherwise indicated.

***NOTE:** These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.*

Meeting Called to Order

Mrs. Bellomo, Chairperson called the meeting to order at 10:05 a.m.

Approval of the Agenda

MOTION

On the motion of Ms. Pass, seconded by Ms. Dobson, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Board Members – No absentees

Approval of Minutes: January 21, 2025

MOTION

On the motion of Ms. Pass, seconded by Ms. Dobson, the board voted unanimously to approve the minutes with corrections notated. The motion passed.

Chairperson Remarks: Mrs. Bellomo

- **Introduction of new board member, Dr. Aqil E. Surka**

Mrs. Bellomo addressed the board and welcomed Dr. Surka.

Administrative Reports

Mrs. Dunkin presented the reports as information only.

- a Board Executive Reports/Remarks – Pam Dunkin**
 - Finance Report
 - Legislative Update
 - Review List of New Licensees Issued 1/15/2025 to 4/22/2025
 - Number of Active Licensees as of 4/22/2025

New Business

- a. Upcoming Travel Meetings – Discussion, Vote and Attendees**

The board discussed the upcoming American Society of Human Genetics (ASHG) Annual Meeting and Southeastern Regional Genetics Group (SERGG) Annual Meetings.

The South Carolina Genetic Counseling Society (SCGSC) meeting will be added to next upcoming Board Meeting Agenda for discussion.

- National Society of Genetic Counselors (NSGC): November 7-10, 2025 in Seattle Washington

MOTION

On the motion of Ms. Pass, seconded by Ms. Foil, the board voted unanimously to approve one (1) Board Member and two (2) staff members to attend the 2025 National Society of Genetic Counselors Annual Conference. The motion passed.

- b. Discussion and Vote: IRC Members**

MOTION

On the motion of Ms. Pass, seconded by Ms. Foil, the board voted unanimously to approve Bridgette Aufmuth, Jessica Madge Lopez and Elizabeth Malphrus to serve as IRC Members. The motion passed.

- c. Recusals – Advice Counsel, Brandy Duncan**

Ms. Duncan addressed the board regarding recusals.

MOTION

On the motion of Ms. Foil, seconded by Ms. Dobson, the board voted unanimously in favor to go into Executive Session for legal advice regarding the Statutes and Regulations. Mrs. Dunkin and Ms. Strother were asked to be present during Executive Session. The motion passed.

EXECUTIVE SESSION: No votes were taken during executive session.

MOTION

On the motion of Ms. Foil, seconded by Ms. Pass and Dr. Surka, the board voted unanimously in favor to come out of Executive Session and return to public session. The motion passed.

After returning to public session, Mrs. Bellomo stated the following on the behalf of the Board: We have decided to make the South Carolina Board of Genetic Counselor Limited License active. LLR staff should have the Limited License live as soon as possible.

Reminder of 2025 Board Meeting Dates

The board reviewed the remainder of 2025 Board Meeting dates as information only.

- July 29, 2025 – Tuesday
- October 28, 2025 – Tuesday

Future Meeting Topics: There were no future meeting topics discussed.

Public Comments: There were no public comments presented.

Adjournment

MOTION

On the motion of Ms. Foil, seconded Ms. Dobson, the board voted unanimously to adjourn. The motion passed. There being no other business, the meeting was adjourned at 11:20 a.m.